MANAGER CONVERSATIONS

THE WHEN AND WHY



FEEDBACK



ACCOUNTABILITY

BRAND NEW TO THE TEAM OR COMPANY

NEW PROCESS

NEW CLIENT

BEHAVIORAL CHANGE NEEDED

(attitude, teamwork, communication)

PERFORMANCE ISSUE

(not meeting expectations, missed deliverables and goals, client complaints)

RECOGNITION

(behavior you want to see continue)

GOAL: TO CORRECT, ADJUST, RECOGNIZE

COACHING

USUALLY FOLLOWS
FEEDBACK
CONVERSATION

CAN LEAD TO ANOTHER FEEDBACK CONVERSATION

GOAL: TO HELP THEM OWN IT LEARNING OPPORTUNITY

CONFIDENCE ISSUE

CAREER DISCUSSIONS

DELEGATION

CAN PREFACE FEEDBACK

GOAL: TO ACTIVATE
(their mind, motivation,
executive functioning, self
solving skills)

FOLLOW UP

MAINTAIN MOMENTUM

DEMONSTRATE CARE

ENGAGE

KEEP A PULSE ON PROGRESS

GOAL: TO BUILD TRUST & COMMUNICATION

GOAL: TO TEACH, DEMONSTRATE, MODEL